

FILED

DEC 05 2017

CITY CLERK

RESOLUTION 28, 2017

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the General Fund budget to meet current and anticipated expenditures within said Department, and;

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #0101-0006-01-413.030	IT – Group Health	\$11,255.00
TO: #0101-0001-01-413.030	Mayor – Group Health	\$ 8,945.00
TO: #0101-0001-01-413.060	Mayor – PERF	\$ 2,310.00

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 14th day of December, 2017.

K. Nasser Karrum Nasser, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of December, 2017.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of December, 2017.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: General Fund

DATE: November 29, 2017

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0101-0006-01-413.030</u>	<u>IT - Group Health</u>	\$ <u>11,255.00</u>
TO:	<u>0101-0001-01-413.030</u>	<u>Mayor - Group Health</u>	\$ <u>8,945.00</u>
TO:	<u>0101-0001-01-413.060</u>	<u>Mayor - PERF</u>	\$ <u>2,310.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 11,255.00

Department Head Approval: _____ Date: _____
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-29-17
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/29/17
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 28
Date NOV 29 2017 CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
Cc: Brad Speidel
Date: November 29, 2017
Re: Request to Transfer Funds in the General Fund

I am requesting a Transfer from the Information Technology Department Group Health line item to the Group Health line item and PERF line item in the Mayor's budget. This is a transfer in the General Fund between two different departments and no new money is being appropriated.

The Request for Transfer of Budgeted Funds Form is attached.

Please contact me with any questions.

Thank you.